



Manitowoc Public School District

2902 Lindbergh Drive
Post Office Box 1657
Manitowoc, WI 54221-1657
(920) 686-4779 • Fax (920) 686-4780

MEMORANDUM

DATE: 1-25-2022
TO: Board of Education
Mark Holzman, Superintendent
FROM: Joanne K. Metzen, Director of Pupil Services
RE: Open Enrollment for Pupils with Disabilities

Beginning in the 2019-20 school year, procedures for reimbursements and payments for the open enrollment of pupils with disabilities has changed. The standard estimated reimbursement for 2021-2022 is \$13,013 for open enrolled pupils with disabilities, as defined by IDEA and Wis. Stats. § 115.76 (5). This is the amount paid by the resident district for the first year to the non-resident, choice district, to cover the cost of educating the student. In subsequent years, if a student with disabilities continues to be open enrolled in the same non-resident, choice district, the non-resident district can charge the resident school district for costs of providing a Free Appropriate Public Education, FAPE for any costs in excess of the standard rate of approximately \$13,013, up to \$30,000. While the \$13,013 is \$4,852 over the open enrollment amount for regular education students (\$8,161), the cost for educating pupils with disabilities can vary substantially. Once a district approves an open enrollment request, they can be subject to substantial costs in future years owed to other districts, or charged to other districts for services provided. School boards are required to designate the number of special education spaces available for the next school year. Space determinations must be made and approved by the school board at its January board meeting.

Space availability in special education was determined by:

1. Documenting Projected Enrollment in each Program/Service
2. Determining the Suggested Enrollment for each program/service by utilizing a document provided by DPI with Statewide Caseload Suggestions
3. Determining the Working Capacity for the program/service which is 95% of the maximum suggested enrollment
4. Calculating the Open Enrollment Ceiling with the ceiling determined at 90% of working capacity for elementary and middle school school and district wide programs and 100% of the working capacity at the high school
5. Determining Space Available by comparing the Open Enrollment Ceiling to the Projected Enrollment looking specifically at the Teacher Student Ratio. **If our projected enrollment is at, or higher than the Open Enrollment Ceiling, the program is closed.**

Key:

<p><u>Grade Level</u> EC= Early Childhood 4K = Four Year Old Kindergarten EL = Elementary (5K - grade 5) MS= Middle School (grades 6-8) HS= High School (grades 9-12) DW= District Wide</p> <p><u>Schools</u> Je = Jefferson Ja = Jackson Fr = Franklin Ma = Madison Mo = Monroe Rv = Riverview (Note: elementary school) Wa = Washington Wi = Wilson LHS = Lincoln High School McK = McKinley Academy MCCP = Manitowoc County Comprehensive Program</p>	<p><u>Program/Service(in order they appear)</u> SLD= Specific Learning Disabilities ID = Intellectual Disabilities IDS= Intellectual Disabilities Severe EBD= Emotional Behavioral Disabilities EBDS= Emotional Behavioral Disabilities Severe SL= Speech and Language CC = Cross Categorical (in this case serving 3 or more disability areas) PT= Physical Therapy OT = Occupational Therapy HI = Hearing Impairment VI= Visual Impairment</p> <p><u>Other</u> T:S Ratio = Teacher : Student Ratio</p>
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Program/ Service	Projected Enrollment 2022-23 (#) = number of teachers when there is more than one or less than one	Suggested Enrollment per DPI	Working Capacity 95% of suggested enrollment	Open Enrollment Ceiling 90% of working capacity for Elem and MS and District-wide programs and 100% of working capacity for HS.	Space Available 2022-23
EC	EC 21 (1.5) TOTAL: 21 T:S Ratio: 1:14	16	15	14	Closed Program
4K	4K 18 (2) (including Head Start) TOTAL: 18 T:S Ratio: 1:9	14	13	12	6
EL SLD	Je 13 Ja 26 (2) Fr 19 (2) Ma 9 Mo 13 Rv 16 (2) TOTAL: 96 T:S Ratio: 1:10.7	12	11	10	Closed Program
EL ID/IDS	Je 10 (2) Ja 8 Fr 25 (3) Ma 12 Mo 15 Rv 14 (2) TOTAL: 84 T:S Ratio: 1:8.4	08	08	07	Closed Program

EL EBD/EBDS (includes MCCP)	Je 12 Ja 14 (2) Fr 8 Ma 7 Mo N/A Rv N/A TOTAL: 41 T:S Ratio: 1:8.2	09	09	08	Closed Program
MS SLD	Wa 43 (3) Wi 49 (4) TOTAL: 92 T:S Ratio: 1:13.1	14	13	12	Closed Program
MS ID/IDS	Wa 18 (2) Wi 11 (2) TOTAL: 29 T:S Ratio: 1:7.3	09	09	08	3
MS EBD/EBDS (includes MCCP)	Wa 24 (3) Wi 16 (2) TOTAL: 40 T:S Ratio: 1:8	09	09	08	Closed Program
HS SLD	LHS 108 (7) TOTAL: 108 T:S Ratio: 1:15.4	15	14	14	Closed Program
HS ID/IDS	LHS 46 (5) TOTAL: 46 T:S Ratio: 1:9.2	09	09	09	Closed Program

HS EBD/EBDS	LHS 62(5) TOTAL: 62 T:S Ratio: 1:12.4	12	11	11	Closed Program
McK CC	McK 14(2) TOTAL: 14 T:S Ratio: 1:7	N/A	N/A	N/A	Closed Program Exempt due to Charter Status
DW SL	District Wide TOTAL: 407 (11) T:S Ratio: 1:37	40	38	34	Closed Program
DW PT	District Wide TOTAL: 51 T:S Ratio: 1:51 Note: There is support from a PT Assistant.	45	43	39	Closed Program
DW OT	District Wide TOTAL: 179 (5) T:S Ratio: 1:35.8	30	29	26	Closed Program
DW HI	District Wide TOTAL: 26 (2) T:S Ratio: 1:13	10	10	09	Closed Program
DW VI	District Wide TOTAL: 12 T:S Ratio: N/A (time contracted)	11	10	09	Closed Program Contracted through CESA 7 - Excluded from OE caps

18-21 Year Old Programming	District Wide TOTAL: 24 (3) T:S Ratio: 1:8	08	08	07	Closed Program
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If you have any questions, or would like additional information, I can be reached at 920-686-4740 or metzenj@mpsd.school.